

# KEY POINTS FOR OBTAINING AND MAINTAINING A CERTIFICATE OF COVERAGE

- ✓ Assurance fees are still required for tanks out of service but not properly closed. To cease fee obligations for such tanks, State Fire Marshal closure procedures must be followed.
- ✓ When obtaining or selling a facility, always notify the Board and BUSTR **before** the transfer so that the Certificate of Coverage will transfer to the new owner with no lapse of coverage. This is especially true toward the end of a program year (June 30) when the upcoming year's fees will soon be due (by July 1<sup>st</sup>).
- ✓ For property transfers, if the current coverage is at the lower deductible (\$11,000), that coverage will transfer to any new owner owning six or less USTs. New owners of seven or more USTs are not eligible for the lower deductible, and the USTs will transfer at the standard deductible of \$55,000. If the current coverage is at the standard deductible and the new owner owns six or less USTs, the lower deductible may be purchased by completing a fee statement and paying the full tank fees at the lower deductible rate.
- ✓ Since compliance with BUSTR's release prevention rules is a pre-requisite to obtaining a Certificate of Coverage, be sure you are aware of changes made to those rules. (See Page 2)

## KEY POINTS FOR SUCCESSFUL CLAIM SUBMISSION

- ✓ **ALWAYS** file for eligibility within one year from the date the release was required to be reported to the Fire Marshal.
- ✓ When corrective actions previously conducted under the '92 or '99 versions of the BUSTR rule will be continued under the BUSTR rule effective March 1, 2005, the responsible person is required to submit written notification to the Board within 30 days of the date of the election or mandatory transition.
- ✓ Sites being cleaned up under 1992 or 1999 versions of BUSTR corrective action rules will be transitioned into clean up requirements of the 2005 version of those rules on September 1, 2005 (for '92 rule sites) and March 1, 2006 (for '99 rule sites). If it appears that the most effective method of obtaining an NFA is to continue clean up under a previous rule, the responsible person may seek an exemption from the transition but must do so before the mandatory appropriate transition date arrives.
- ✓ For purposes of Fund coverage, claims must be submitted within one year from the Fire Marshal's deadline for completing the associated program task. Extensions to the deadline must be sought before the deadline arrives.