

PETROLEUM UST RELEASE COMPENSATION BOARD
PUBLIC ENTITY ABILITY TO PAY FEES

Overview

Ohio law assesses an annual fee on each petroleum storage tank underground on July 1. Removing, selling, or discontinuing use of the tanks does not relieve the responsible person from payment of the fees assessed during the period of ownership. However, the Board recognizes some public entities may experience severe financial hardship and be unable to pay outstanding delinquent fees in full. Under limited circumstances, a waiver of some or all of the outstanding fees may be granted.

To be eligible to request a review of the public entity's financial ability to pay outstanding Financial Assurance Fund (Fund) fees, the public entity must *not* currently own or operate petroleum USTs and a determination of no further action must have been issued by the State Fire Marshal for any release for which the public entity was granted eligibility to claim against the Fund. If these two conditions are met, the public entity may request a review of its financial ability to pay the fees by completing the attached "Application for Public Entity Ability to Pay Fees" and submitting it with financial data, which demonstrates a lack of financial ability to pay the outstanding fees.

Upon receipt of the completed application and financial information, the Board's Executive Director will review the application and the applicant will be notified of the results of the review. The Executive Director may waive the outstanding fees in whole or in part and may provide the public entity with the opportunity to pay the fees over time on an interest-free installment payment plan.

Because the Board is a public agency, once the application and financial information are received, it becomes a public document and is subject to any request for review from the public. It is not the Board's intent to publicize this information, however, in maintaining files that must be open to the public, the possibility exists someone else will review the application and supporting documents. If you request a review of public entity's ability to pay the outstanding fees, the required financial data may not be withheld. The Board believes its request for the documents is reasonable and only documents that demonstrate the true financial condition of the public entity are being requested.

If you require any information to assist you with completing this application or have any questions regarding the requirements, please contact the Board's office at (614) 752-8963 or (800) 224-4659.

APPLICATION FOR PUBLIC ENTITY ABILITY TO PAY FEES

1. Public Entity's Name: _____
 Administrative Office Street Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (_____) _____
2. Individual Completing Application: _____
 Relationship to Public Entity: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (_____) _____ Email: _____
3. Owner # Assigned by the Board: _____
4. Does the public entity currently own or operate USTs? Yes No
 A) If no, when did the entity last own or operate USTs? _____
 B) If yes, please explain: _____

5. List the public entity's name(s) and address(es) for which fees are due:

Facility name, street address, city	Tanks Sold? Yes / No <small>(provide date sold)</small>	Tanks Removed? Yes / No <small>(provide date removed)</small>

(Attach additional sheet if necessary)

6. Please attach any budgets, forecasts, cost reduction plans, audits, compilations, or other financial information detailing the finances of the public entity's operations over the past four years.

7. Please attach any other records you believe demonstrate the public entity's inability to pay the outstanding tank fees.
8. Please read, sign, and date the following certification:

CERTIFICATION

As the person applying to the Petroleum UST Release Compensation Board for a determination regarding a public entity's ability to pay outstanding fees, I certify that all answers and data submitted as part of this application are true and accurate representations of the entity's financial condition. I have withheld no information or documents which have been requested.

I understand that this application and all information required to be filed with it are a public record and, upon request, are available to any person for review.

Signature	Title
Print or type name of person signing above	Date

Checklist for submitting the Application for Public Entity Ability to Pay Fees:

- _____ Fully complete and sign the application; and
- _____ Attach the requested financial data and include any other data you believe will assist this office in the review of the application.

Mail the completed and signed application and accompanying records to:

**Petroleum UST Release Compensation Board
P.O. Box 2280
Westerville, OH 43086-2280**